UNITED STATES DISTRICT COURT

for the
Eastern District of Wisconsin

Easter	rn District of Wisconsin
Plaintiff(s) V. Defendant(s))))) ()) () () () () () () () () ()
SUMMO	ONS IN A CIVIL ACTION
To: (Defendant's name and address)	
A lawsuit has been filed against you.	
the United States or a United States agency, or an 12(a)(2) or (3) – you must serve on the plaintiff a	ons on you (not counting the day you receive it) – or 60 days if you are a officer or employee of the United States described in Fed. R. Civ. P. an answer to the attached complaint or a motion under Rule 12 of the motion must be served on the plaintiff or the plaintiff's attorney, whose
If you fail to respond, judgment by default You also must file your answer or motion with the	t will be entered against you for the relief demanded in the complaint. court.
	GINA M. COLLETTI, CLERK OF COURT
Date:	Signature of Clerk or Deputy Clerk

Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4(l))

, received by	me on (date)	·		
\square I pers	sonally served t	he summons and the attached co	emplaint on the individual	at (place):
			On (date)	; or
□ I left	the summons a	nd the attached complaint at the	individual's residence or u	usual place of abode with (name
		, a	person of suitable age and	discretion who resides there,
on (date)		, and mailed a cop	y to the individual's last kr	nown address; or
☐ I serv	red the summon	s and the attached complaint on	(name of individual)	
who is de	esignated by lav	w to accept service of process on	behalf of (name of organizati	ion)
			on (date)	; or
☐ I retu	rned the summe	ons unexecuted because		; or
☐ Other	(specify):			
	are \$	for travel and \$	for services, for	r a total of \$
My fees a				
•		of perjury that this information is	s true.	
•		of perjury that this information is	s true.	
I declare		of perjury that this information is		signature
I declare		of perjury that this information is	Server's	signature ume and title

Additional information regarding attempted service, etc.: